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28 December 2012

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **CABINET** will be held at these offices (Council Chamber) on Monday 7 January 2013 at 11.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours sincerely

Chief Executive

Cabinet Membership:

Councillor P A Watkins	Leader of the Council
Councillor S S Chandler	Deputy Leader of the Council
Councillor N J Collor	Portfolio Holder for Access and Property Management
Councillor M D Conolly	Portfolio Holder for Corporate Resources and Performance
Councillor P G Heath	Portfolio Holder for Health, Well-Being and Public Protection
Councillor N S Kenton	Portfolio Holder for Environment, Waste and Planning
Councillor C J Smith	Portfolio Holder for Skills, Training and External Relations

AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must

withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a Member is declaring an Other Significant Interest (OSI) they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3 **RECORD OF DECISIONS** (Pages 6 - 15)

The Decisions of the meeting of the Cabinet held on 3 December 2012 numbered CAB 41 to CAB 53 (inclusive) are attached.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

4 **FOLLOW-UP TO LOCAL GOVERNMENT OMBUDSMAN REPORT - INTERNAL AUDIT REVIEW OF PROCEDURES FOR DEALING WITH HOMELESSNESS APPLICATIONS FROM YOUNG PEOPLE BETWEEN THE AGES OF 16 AND 21**

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

5 **PERFORMANCE REPORT - 2ND QUARTER, 2012/13**

To consider the recommendations of the Scrutiny (Policy and Performance) Committee.

6 **DRAFT TENANCY STRATEGY**

To consider the recommendations of the Scrutiny (Community and Regeneration) Committee.

BUDGET AND POLICY FRAMEWORK - KEY DECISIONS

7 **COUNCIL TAX BENEFIT LOCALISATION** (Pages 16 - 50)

To consider the attached joint report of the Assistant Director, EK Services and the Director of Finance, Housing and Community.

Responsibility: Portfolio Holder for Corporate Resources and Performance

BUDGET AND POLICY FRAMEWORK - NON-KEY DECISIONS

8 **PURCHASE OF NOISE RECORDING EQUIPMENT** (Pages 51 - 57)

To consider the attached report of the Director of Environment and Corporate Assets.

Responsibility: Portfolio Holder for Health, Well-Being and Public Protection

EXECUTIVE - KEY DECISIONS

9 **WORTH AND ST MARGARET'S-AT-CLIFFE NEIGHBOURHOOD AREAS** (Pages 58 - 65)

To consider the attached report of the Director of Regeneration and Development.

Responsibility: Portfolio Holder for Environment, Waste and Planning

10 **DOVER DISTRICT ANNUAL MONITORING REPORT** (Pages 66 - 133)

To consider the attached report of the Director of Regeneration and Development.

Responsibility: Portfolio Holder for Environment, Waste and Planning

11 **FEES AND CHARGES 2013/14** (Pages 134 - 212)

To consider the attached report of the Director of Finance, Housing and Community.

Responsibility: Portfolio Holder for Corporate Resources and Performance

12 **REVISED HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY** (Pages 213 - 324)

To consider the attached report of the Licensing Team Leader.

Responsibility: Portfolio Holder for Access and Property Management

EXECUTIVE - NON-KEY DECISIONS

13 **KENT JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY - REFRESH OF POLICIES** (Pages 325 - 340)

To consider the attached report of the Director of Environment and Corporate Assets.

Responsibility: Portfolio Holder for Environment, Waste and Planning

14 **DECISION NOTICE** (Pages 341 - 352)

<u>Reference</u>	<u>Subject</u>	<u>Date</u>
DPH06	Agreement to Dover District Council collaborating with Tunbridge Wells Borough Council, Gravesham	10.12.12

Borough Council and Dartford Borough Council in setting up a bulk energy buying/collective energy switching scheme for the residents of the District

15 **EXCLUSION OF THE PRESS AND PUBLIC** (Pages 353 - 354)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

EXECUTIVE - KEY DECISIONS

16 **REFURBISHMENT OF NORTHBOURNE AVENUE AND ELMS VALE PLAY AREAS IN DOVER** (Pages 355 - 364)

To consider the attached report of the Director of Finance, Housing and Community.

Responsibility: Portfolio Holder for Housing, Community and Youth

EXECUTIVE - NON-KEY DECISIONS

17 **DECISION NOTICE** (Pages 365 - 371)

<u>Reference</u>	<u>Subject</u>	<u>Date</u>
DPH05	Disposal of Flat 1, The Gateway, Marine Parade, Dover together with the associated share in The Gateway Marine Parade (Dover) Limited	26.11.12

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Support Officer, telephone: (01304) 872303 or email: kate.batty-smith@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.